Illuminated River Foundation Community Fund 2019 Application Form

Please refer to the Community Fund guidelines (available on the Illuminated River website) first of all to check for eligibility and funding criteria etc.

Submitting your application - deadline
The closing date for applications is **5pm on 13th September 2019** to the Illuminated River Foundation. Please submit applications by email to communityfund@illuminatedriver.london or post to:

The Illuminated River Foundation

15 St. James’s Place

London

SW1A 1NP

1. **In which London Borough are the project activities focused mainly?**

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Southwark

City of London

**Part A: Information about the Organisation**

1. General Contact details

Organisation …………………………………………………..…….…………………………………

Address 1…………………………………………………..…….……………………………………..

Address 2 …………………………………………………..…….……………………………………..

Address 3 …………………………………………………..…….……………………………………..

City/Town …………………………………………………..…….……………………………………..

Postcode …………………………………………………..……..……………………………………..

Landline Phone …………………………………………………..……………………………………..

Is this application from a Registered Charity? Yes/No

If yes, please note the Registered Charity number …………………………………………………..

1. Main Contact Person details

First Name ………………………………………………………………………………………..…

Last Name ………………………………………………………………………………………..…

Job Title/Role ………………………………………………………………………………………..…

Email Address ………………………………………………………………………………………..…

Mobile Phone ………………………………………………………………………………………..…

1. Secondary Contact Person details

First Name ………………………………………………………………………………………..…

Last Name ………………………………………………………………………………………..…

Job Title/Role ………………………………………………………………………………………..…

Email Address ………………………………………………………………………………………..…

Mobile Phone ………………………………………………………………………………………..…

1. Has the secondary contact confirmed they are aware their details are on this form?

Yes/No

1. How did you hear about the Community Fund? Please indicate below

|  |  |
| --- | --- |
| Illuminated River website |  |
| Social media |  |
| Poster/postcard |  |
| Word of mouth |  |
| Other  |  |

7. In two sentences what are your organisation’s main aims and objectives?

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8. Who were your main funders in your last financial year?

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**Part B: Information about the project**

9. Name of project you are applying for

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10. What are the key objectives of the project and the main activities involved? Please include any projected timescales (Approximately 75 words)

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1. Who will be the main beneficiaries of the project and how will they benefit? Please include projected numbers of beneficiaries. (Approximately 50 words)

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1. How will this project benefit the local area? (Approximately 60 words)

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1. Please identify any key issues that need to be resolved for the successful delivery of the project, such as obtaining permissions, need for licenses or recruiting key team members, further fundraising etc. (Approximately 60 words)

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1. Project start and finish dates

Start month & year

Finish month & year

1. Where will the project activities take place? (Approximately 30 words)

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# Part C: Budget breakdown

# Please provide a breakdown of the project costs, listing ALL the costs you will be using the funding for, including all fees and expenses. Please ensure that your funding is distinct from your core funding. You will be required to verify the core funding your organisation receives if your application is successful. Please provide a breakdown of the project costs, listing ALL the costs you will  be using the funding for. To help us assess your application accurately please include as much detail as possible. Please ensure that your funding is distinct from your core funding. You will  be required to verify the core funding your organisation receives if your application is successful.

# Please note Registered Charities can apply for a maximum of £10,000For non-registered groups, businesses or individuals, the maximum is £2,000

# Please note Registered Charities can apply for a maximum of £1,500

# For non-registered groups the maximum is £750

1. Application amount

…………………………………………………………………………………………………

1. Full project budget (if different from above) including any other funding

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# Part D: Data Protection

The content of this application will only be used under the controls of the Data Protection Act 1998. Information gathered on this form will be shared with the funder, the Illuminated River Foundation and, where necessary with members of the Community Panel to help us assess the projects. Your data will not be shared with anyone else. For further details of our Privacy Policy and data protection, please visit https://illuminatedriver.london/privacy

1. I agree to the use of the personal data and financial information in this application by the Illuminated River Foundation and the Community Panel for the purpose of its Community Fund. I understand that if I don’t agree that it will not be possible for the Illuminated River Foundation to effectively consider my application. I have read, understood and agree the terms of the Illuminated River Foundation's Privacy Policy. **Yes/No**

In terms of our use of your basic personal data, please indicate below regarding mailing preferences.

1. Mailing preferences

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| --- |
|  |
|  |

Yes, I agree that the Illuminated River Foundation can add my name and contact details to other the Illuminated River Foundation mailing lists.

No, I do not want my details added to the general the Illuminated River Foundation mailing list.

Your mailshot preferences can be changed at any time, either by clicking Unsubscribe at the end of the mailing or by making a request directly to the Illuminated River Foundation.

**Part E: Declaration**

On behalf of the applicant I confirm that the information given on this application form is accurate.

1. Signed ………………………………………………….
2. Name ………………………………………………….
3. Position in group: ………………………………………………….
4. Date: ………………………………………………….

The application questions are now complete, please check through to ensure the information is correct and you are ready to submit it.

Please make a copy for your files and return to the Illuminated River Foundation either by email or post.

communityfund@illuminatedriver.london

The Illuminated River Foundation

15 St. James’s Place

London

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